

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

**Social Welfare Department** – Maintenance of Social Welfare Institutions-Provisions, Supplies & Services for the year 2014-15 - Finalization of the supply agencies & preparatory activities for the reopening of the institutions on 3<sup>rd</sup> and 12<sup>th</sup> June 2014 for the academic year 2014-15 - Orders - Issued.

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**SOCIAL WELFARE (EDN.1) DEPARTMENT**

**G.O.Ms.No.51**

**Dated: 17-05-2014**

Read the following:-

1. G.O.Ms.No.43, Social Welfare (Edn.1) Department, dated: 15.06.2011.
2. G.O.Ms.No.11, CA, Food & Civil Supplies(CS-1)Department, dt:07.05.2013.
3. Note orders of the Chief Electoral Officer, Andhra Pradesh dated 3-5-2014.

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**ORDER:**

1. The Social Welfare Department is maintaining (2,240) Social Welfare Hostels & (291) Social Welfare Residential Schools in the State.
2. The Social Welfare Residential Junior Colleges are scheduled to reopen on 3<sup>rd</sup> June 2014 and Social Welfare Residential Schools and the Social Welfare Hostels, on 12<sup>th</sup> June 2014 respectively, for the academic year 2014-15.
3. In order to ensure the smooth functioning of the Social Welfare Institutions and to avoid any inconvenience to the boarders, upon the reopening of the institutions on 3<sup>rd</sup> and 12<sup>th</sup> June, 2014, all the District Collectors in the State are requested to ensure that the following preparatory activities are completed, strictly as per the instructions & the timelines, detailed as hereunder.

**A. CLEANING & MAINTENANCE OF HOSTELS:**

- i. All the required minor repairs, white washing and coloring of the Hostels buildings have to be completed well before the reopening of hostels.
- ii. The hostel premises should be kept clean by cutting the bushes, clearing of wild growth, stagnated water, if any, etc.
- iii. The availability of clean drinking water by the existing water sources viz. running water supply through RWS schemes, bore-wells, etc. has to be ensured.
- iv. Chlorination of overhead tanks shall be taken up & completed.
- v. Availability of power supply has to be ensured.
- vi. Pending power bills have to be cleared.
- vii. Fused bulbs & tube lights have to be replaced and repairs of fans taken up, wherever required.

**B. SUPPLY OF PROVISIONS:-**

- i. Vide the reference 1<sup>st</sup> read above, the Government have issued orders for the supply of Rice, Palmolein Oil, Red Gram Dal, etc. by A.P. State Civil Supplies Corporation and Tamarind, Turmeric, Chilli powder, etc., by the Girijan Co-operative Corporation.
- ii. Vide the reference 2<sup>nd</sup> read above, Government have extended the scheme of supply of rice at Rs.1/- per kg to the Social Welfare Institutions.
- iii. For the Social Welfare Hostels, the perishable items such as vegetables and eggs can be purchased in the local market in limited quantity and strictly as per the requirement.
- iv. In case of Social Welfare Residential Educational Institutions, the District Purchase Committee (DPC) has to finalize the tenders for vegetables and eggs also.
- v. Procurement of Chicken for Social Welfare Residential Schools is permitted by local purchase by the Principal of the Residential Schools.
- vi. Milk has to be procured through Vijaya Milk Outlets, wherever available, and only in the absence of Vijaya outlets, the milk can be procured through local market.

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- vii. The commodities which are not supplied by the Government agencies mentioned above, are to be purchased at district level with the approval of District Purchase Committee (DPC) constituted vide G.O.Ms.No.11, Social Welfare (SW.EDN.2) Dept., dt: 29.01.99.
- viii. For the procurement of the commodities to be sourced by the District Purchase Committees, the tender process and the selection of agencies has to be completed as per the following timelines:

1	Issue of Tender Schedule	19.05.2014
2	Last Date for receipt of Tenders	29.05.2014
3	Opening of Bids & Finalization of Agencies	30.05.2014
4	Issue of Supply Orders	31.05.2014

**C. SWEEPING & SCAVENGERS CONTRACTS OF RESIDENTIAL SCHOOLS:**

In respect of Residential Schools the sweeping and Scavenging contracts should be finalized by calling tenders by the District Purchase Committee (DPC) & the agencies shall be finalized by 31.05.2014.

**D. SUPPLY OF UNIFORM CLOTH:**

- i. The order for the supply of uniform Cloth has been placed on APCO by the Commissioner, Social Welfare.
- ii. The District Collectors shall review the supply of the cloth with the District Managers of APCO at regular intervals.
- iii. Any delays/problems shall be brought to the notice of the Commissioner, Social Welfare, as and when warranted.

**E. STITCHING OF UNIFORMS:-**

- i. The DPC has to finalize stitching agencies through tenders for supply of uniforms.
- ii. Wherever Dress Making Centres are functioning, the stitching of uniforms can be entrusted to the Dress Making Centres in consultation with the Chief Executive Officer, Zilla Parishad and with the prior approval of District Collector.
- iii. If Dress Making Centres are not functioning, the stitching work can be entrusted to Self-help groups under MEPMA in the Urban areas and IKP Groups / Mahila Samakhya in rural areas with the optimum number of stitching centres. The entrustment to the Urban/Rural Self Help Groups shall be made in consultation with the PD,DRDA / PD,MEPMA, as the case may be and with the prior approval of the District Collectors.
- iv. The ASWOs/DSWOs/JDs/DDs/District Coordinators should monitor the activity of stitching of dresses for quality stitching and timely supply of dresses.
- v. No stitching work should be entrusted to Hostel Welfare Officers.
- vi. The orders for stitching of uniforms shall be issued by 21.5.2014.

**F. SUPPLY OF TEXT BOOKS:**

- i) The Department of School Education has already positioned the required number of text books at the district/school points.
- ii) The HWOs/Principals of Residential Schools shall ensure that these text books are lifted from the respective points & distributed to the hostel students on the day of re-opening of hostels.

**G. SUPPLY OF NOTE BOOKS:**

- i) The Department of Social Welfare has placed indent for supply of note books to APTPC Ltd.
- ii) The HWOs/Principals of Residential Schools shall ensure that the note books are supplied to students with in the 1<sup>st</sup> week of reopening duly lifting from the stock points.
- iii) The Principals of Residential Schools and Junior colleges also should distribute the note books to the students by the reopening date.

**H. OUTSOURCING STAFF:**

- i) The Government issued orders for continuation of Outsourcing staff till June 30<sup>th</sup>, 2014 vide G.O MS. No 84 Finance (SMPC.2) dated 17.04.2014.
- ii) The JDs/DDs/District Coordinators are directed to see that all the outsourced employees are in place by the time of reopening of Residential Schools and Hostels.

**I. ADMISSIONS:-**

- i. All the HWOs shall report to duty on 01.06.2014 and visit local villages and SC colonies and take up rigorous campaign for improvement of admissions into Social Welfare Hostels upto 10.06.2014.
  - ii. All the renewal admissions are to be completed by 10.06.2014, and fresh admissions by 30.06.2014.
  - iii. Hostel Advisory Committee meetings should be completed by 15.07.2014 and registration of students in Hostel Management System should be completed by 20.07.2014.
4. All the District Collectors are requested to take action accordingly and without any deviation. They shall also seek clarifications, as & when required from the Commissioner, Social Welfare/Secretary, APSWREIS without any delay.
5. The Commissioner of Social Welfare/Secretary, APSWREIS shall coordinate with the Districts Collectors and ensure that the orders issued are implemented, as per the indicated timelines.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**SHAMSHER SINGH RAWAT  
SECRETARY TO GOVERNMENT**

To

The Commissioner Social Welfare, A.P Hyderabad.

The Secretary, APSWREIS, Hyderabad.

All the District Collectors in the State.

All the Joint Collectors, (Through District Collectors concerned)

All the Additional Joint Collectors, (Through District Collectors concerned)

All the Joint Directors/Deputy Directors of (SW), (Through the CSW., A.P Hyd.)

All the District Coordinators of APSWREIS. (Through the Secy., APSWREIS., Hyd.,)

**Copy to:-**

The Principal Secretary, Tribal Welfare Department.

The Principal Secretary, Food & Civil Supplies Department.

The Principal Secretary, AH&F Department.

The Principal Secretary, Industries & Commerce Department

The Principal Secretary, Education (SE) Department

The Managing Director, AP Civil Supplies Corporation, Hyderabad.

The Managing Director, Girijan Cooperative Corporation.

The Managing Director, APCO, Hyderabad

The MD Managing Director, AP Dairy Development Corporation, Hyderabad.

The Commissioner & Director, School Education

All the Project Directors of DRDA/MEPMA((Through the CSW., A.P Hyd.)

All the CEOs, Zilla Parishads. (Through District Collectors concerned)

**//FORWARDED :: BY ORDER//**

**SECTION OFFICER**